THIRD COMMITTEE MEETING, THIRTY FOURTH YEAR

7.30pm, Monday 2 November 2009, at 11 Wilton Road, Edinburgh

Present: John Barrow, Pat Bartlett, Ken Daly, Lorna Eades, Rachel Kirkland.

Apologies for absence were received from Colin Eades, Mark Haley and Anthony Squire.

1 Minutes of last Committee Meeting

The Minutes of the Meeting of 9 September 2009 were approved.

2 Matters Arising (Action Items)

- Formulating a Business Plan for the Club was still outstanding.

ACTION: Ken

- John had begun his potted history of the Club. He mentioned that Lucy Fryer, the current EUOC Secretary, had been in touch with details of an EU Sports Union Alumni webpage, which she hoped could be updated with fuller details of the EUOC club office bearers and Blues awards from the early days. John had been able to help with this, and would also try to track down other relevant personalities.

ACTION: John

- Ken asked for Club details to be added to Interløper maps as a proactive action, rather than left to be done piecemeal by default.

ACTION: Colin

- Ken had still to investigate the possibility of making an Award For All grant application for the Norman's Law and Dechmont Law mapping proposals.

ACTION: Ken

- It was proving problematic to contact the tent manufacturer, so Paul would resume the investigations and action.

ACTION: Paul

- Iain Cackette had responded to Ken that day by e-mail, regarding developing artwork for a publicity flier. Unfortunately, Ken had not yet been able to read the message.
- The SOA Coaching Questionnaire had still to be completed.

ACTION: Ken, John

- See under "Events" for selecting a date for the Club's SoSOL event in the 2009/10 Series.
- No action had been taken on trying to organise an Autumn training weekend, since there had been none available.
- Pat and Ann were working on preparing a budget for the SOA Sprint Championships.

- John had asked Paul about Permanent Course maps of Craigmillar. It seemed that they would be available from Janet Clark and from the Ranger Service at Hermitage House.
- It was still not clear if any spending would be needed on Junior support.

ACTION: Mark, Ann - ongoing

- John had updated the BOF registration details for the Score Championships.
- It was agreed that we should purchase a 1-year licence of the new SI software.

ACTION: Colin

- John had registered the Club Championships on-line.
- The date for the New Year event had now been fixed as 2 January 2010.
- It was presumed that the SOA Sprint Championships would be a Level 2 event, but that the embargo rule would be waived.
- See under "Events" for a discussion on the 2010 Street-O Series.
- It was agreed that the Club would not formally offer to help with the Elite selection races to be held in 2010, probably in conjunction with a SOL in Angus. However, this did not preclude individual Club members offering their services.
- See under "Events" for selecting a date for the Club's SoSOL event in the 2009/10 Series. It was noted that the Club would not apply for SoSOL status for its Club Championships.
- See under "Events" for a discussion on applying for a SOL in 2011.
- The search for a suitable mapping contract was ongoing.

ACTION: Colin, Ken

- See under "Mapping" for an update on the status of mapping of Gore Glen.
- As referred to earlier, Ken would find an e-mail from Iain Cackette waiting for him.
- The selection of a design for new O-tops was ongoing.

ACTION: Ken

3 Secretary's Report

John reported that several people had recently joined the Club. Matt Speake (a British International) and Alistair Hindle (previously a member) had joined as National members, while Robin Strain had joined as a Club-only member (principally to be included in the Club e-mail list).

A batch of certificates for the 2008/09 SoSOL Series had been received. Winners would be noted in the forthcoming Newsletter.

An invitation to enter the 2010 CompassSport Cup had been received from BOF. The information had been forwarded to Anthony. The entry closing date was 26 November. The SOA round would be at Kinnoull Hill on 7 February 2010. The Final would be at Burbage Hill on 17 October 2010, organised by SYO. (Post-meeting note: the venue may change.)

Formal agreement for ELO to use the map of Gullane Dunes for their SoSOL on 7 March 2010 had been notified. This was dependent on their updating the map to show the felling of Jamie's Neuk and other corrections.

BOF had been in touch regarding inclusion of names of Club officials in their database. John had supplied names for our Chairman, Treasurer, Mapping Officer, Webmaster and Equipment Officer. He himself was also shown as Club Membership Secretary. The BOF list also included the names of Ann Haley and Scott Fraser as Club "Welfare Officers", although it wasn't clear how or why they had been included. However, it was believed that they had been added by BOF because they were Disclosure Form signatories for the SOA.

BOF information indicated that Risk Assessments and Controllers may soon be required for all "Activities" as well as for "Events".

It had also been rumoured that BOF were considering setting up a Results Archive.

4 Treasurer's Report

Pat reported on his Action items.

He mentioned that Les Dalgleish has indicated that any SOA copyright fees for the map of Inshriach would be waived. Pat would now proceed with the audit of the Accounts for 2008/09, in collaboration with the Auditor, Ben Bate.

He reported that there had been 83 paid entries for the recent CATI at Braidburn, thus incurring some BOF levy (at a rate of £1.50 for each entry over 75), but that there were 130 actual participants. He would check the details on the BOF website.

John asked for a cheque for £43 for renewal of the BOF Club subscription.

The Scottish Score ER3 Levy Return was still to be done.

ACTION: Pat

5 Events

5.1 CATIs

Preparations for the Mortonhall event on 21 November were in hand. Access permission had been granted.

5.2 2009 SOA Score Championships - 22 November

Arrangements were in hand. All officials were in place. The String Course map had yet to be prepared, but Ken would do this, as well as the main map corrections. The Organiser was aware that Pat Bartlett would manage the String Course on the day. It was noted that volunteers would be able to have a punching start.

5.3 Club Championships - 13 December

It wasn't yet clear where the Assembly area would be. A flier had been distributed. The handicapping system was not yet settled, and a method for deciding on a winner had yet to be devised. Otherwise, all was under control.

Lorna was hoping to tie in this event with the Christmas Party, perhaps on the same date, but at a venue yet to be decided.

5.4 New Year event - 2 January 2010

Arrangements for this event were in hand.

5.5 Scottish Sprint Championships - 6 March 2010

This event was now registered. However, a Controller was still needed.

ACTION: Ken

5.6 Street-Os in 2010

A Coordinator had yet to be found.

ACTION: Ken

5.7 SoSOL 2009/10

John had investigated the Fixture List for possible dates in April or May 2010. There was discussion on these dates, and a consensus of 9 May was reached, to be held (probably) at Calder Wood. John would make an initial registration on the BOF website.

ACTION: John

5.8 SoSOL 2010/11

It was suggested that the Club's event in this Series be combined with the Junior Home International Individual event at Devilla on 12 September 2010. The JHI competitors would start first, followed by all other SoSOL runners. The SOA had agreed to this idea, and the KFO map was almost certainly available. The Committee agreed with this suggestion.

It was noted that the World Park Tour would take place on 11 September 2010.

5.9 SOL 2011

It was now hoped to hold this event at Norman's Law or Dalrulzion on a date in March. John would secure a date with Paul, and submit a provisional Event Registration although more details would have to follow.

ACTION: John

6 Mapping

As referred to in Matters Arising, the current issues involved deriving a contract and grant-aid bid for the re-mapping of Norman's Law and Dechmont Law.

7 Equipment

Nothing to report.

8 Club Captain

Details of the 2010 CompassSport Cup and Trophy had been forwarded to Anthony.

9 Juniors

The next Junior Training session was scheduled for the following Saturday, 7 November, at Cammo.

10 Newsletter

Articles for the next issue were being sought, and Emily hoped to produce it before Christmas.

11 Website

There had been no progress on providing wider access for updating the material.

Some material had been posted on the "Flickr" site, which hosts photographs. A link had been created on the Club's own site.

Consideration was being given to creating a Chat Forum.

12 Socials

A successful Hallowe'en Night was held at KB on 30 October. Unfortunately, several "no-shows" meant that the occasion made a net loss of £56.

It was hoped that the annual Christmas Party would be held on the same weekend as the Club Championships, but a venue was still to be decided on.

There was a suggestion that a joint venture be held with EUOC in the New Year, when Ken's long-awaited Quiz could see the light of day.

13 Training

It was hoped to organise a Training Weekend in the Spring, perhaps on 13/14 March when there were no other events. 17/18 April was also a possibility.

The updated programme of weekly training sessions was now posted on the website. It was noted that this week's session occurred on 5 November, at Corstorphine Hill, so the possibility of using some fireworks was suggested.

14 Marketing

Several points were mentioned as potentially increasing the Club's profile: these included joint Socials with EUOC, posting a Club History on the website, publicity details on the Club maps, and a Club flier and poster templates which Iain Cackette might be able to come up with. There was also the possibility of targetting Lothian Running Club.

15 A.O.B.

- There was some concern that there was no properly established procedure for including new members in the Club grapevine. It was accepted that there were several people who needed to know about such members, including Ann, John, Paul and Emily (for Juniors, membership details, e-mail list, and Newsletter distribution). John would devise a notification system to try to achieve this.

  ACTION: John

- It was suggested that, at CATI events, a standardised Registration form be used which should include the ability to record non-BOF members' addresses, and a tick box 'to be kept informed'. A system needed to be devised to keep them informed, perhaps quarterly for a year. Several people had ticked such a box at the Braidburn CATI, so they needed to be identified and updated.

  ACTION: John

The next Committee Meeting would be held at 7.30pm on Monday 1 February 2010 at 2 Broombank Terrace, Edinburgh.

Pat and Su were thanked for their hospitality.

The Meeting closed at 10.03. John Barrow – 15 January 2010