INTERLØPERS

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FOURTH COMMITTEE MEETING, THIRTY SIXTH YEAR

7.30pm, Tuesday 2 May 2012, at 12 Dryden Place, Edinburgh

Present: Tricia Alston, John Barrow, Pat Bartlett, Ken Daly, Colin Eades, Ann Haley, Rachel Kirkland, Rob Lee.

Apologies for absence were received from Chris Galloway.

1 Minutes of last Committee Meeting

The Minutes of the Meeting of 7 February 2012 were approved.

2 Matters Arising (Action Items)

- The creation of a Business Plan for the Club was still in hand.

  ACTION: Ken

- There had been no further progress on writing a potted history of the Club.

  ACTION: John

- Colin reported that Graeme Ackland did not know how a machine-readable logo could be produced using OCAD.
- John had yet to contact Barry, regarding the make-up of a Club First Aid Kit. However, see under "Equipment".
- John had yet to analyse the responses regarding qualifications held by Club members.

  ACTION: John

- Ken wondered if any surplus had yet been received from the Oban 2011 organisers. Pat would be able to answer this once he had arrived. (See Treasurer's Report.)
- There had been no indication from BOF yet on any plans to try to set any rules for Club-only membership.
- Members were encouraged to use the Interløpers marketing templates on a continuing basis.
- John had now established e-mail aliases for the positions of Chairman, Treasurer, Secretary, Newsletter, Socials, Captain, Mapping, Webmaster and Info.

  It seemed, though, that it wasn't possible to show the aliases in the "From" field of messages sent from these accounts, although it might be possible to set up a "Reply to" field.

- John forwarded the e-mail from Claire Macpherson to Ann.
- John replied to the enquiry from Jane lewis.

- John forwarded the e-mail correspondence about Riccarton to Pat. He had been contacted by Janet Clark, who suggested the name of a possible Controller in the person of Alastair Lessells. He had contacted Alastair, who in turn had got in touch with Rob Bloor.
- A new pole had been purchased for the tent, but the bill had not yet been paid.

  It was also reported that some Maze stakes had been bought, as well as some reflective tape, but the latter had been accidentally mis-used at Riccarton and so needed replacing.
- Rob had e-mailed the Club, asking for expressions of interest in taking part in the JK and BOF Relays.

  So far, Relay entries had cost £690, although it was expected that £390 of that would be recouped from Seniors.
- John had posted a notice on the website, advising of the date of the next Committee Meeting.

3 Secretary's Report

John summarised the situation regarding continuing non-renewal of some memberships. It was recommended that he chase up the obvious defaulters.

ACTION: John

4 Treasurer's Report

The surplus for Oban 2011, £500, had now been received.

The accounts for 2011/12 were in the process of being finalised.

The CATI at Craigmillar on 31 March achieved a surplus of £163.

The SoSOL at Riccarton made a substantial profit, despite a fee of £66 for the use of a room for Registration.

£105 had been paid to the ESOA for Junior support and the SoSOL Results processing.

It was expected that there would be a small surplus for 2011/12, in the region of £100.

5 Events

5.1 Street-O Series 2012

The programme for these events was nearly complete. Organisers were required for the first and fourth events, but Ken would try to find these.

ACTION: Ken

The issue of whether Juniors under 16 years of age were allowed to compete at urban events was again discussed. Ken advised that he believed that the BOF policy and insurance precluded those under 16 years of age from interacting with any traffic. He added that the Street-O organisers should check whether they could provide an appropriate course for those under 16, and promote the events accordingly. Not everyone agreed with Ken's interpretation.

5.2 Big Weekend

Ken and Graeme Ackland were considering options for the parking and assembly, i.e. a school or similar venue. Ken would soon ask for lead volunteers.

5.3 SOL 2013

It was not clear whether the SOA Fixtures Secretary had announced the programme for the SOL Series for 2013. John would contact Paul and try to find out if there were a suitable date available to hold our proposed SOL on an extended map of Norman's Law.

ACTION: John

5.4 Club Championships

No-one was sure who should be approached to organise this year's event, but the probable victim was Jegor Kostylev. Last year's results would be checked.

5.5 Moray 2013

A complication had arisen in that Darnaway, originally earmarked for Day 6, was no longer available, having been included in the embargo list for WOC 2015.

INT and BASOC were responsible for Day 2 at Loch of Boath, a new area south of Darnaway. Between them, Ken and John would put some details on the Club website.

ACTION: Ken, John

Ken would take it upon himself to recruit the necessary Interløper Officials for the Day.

ACTION: Ken

5.6 CATIs

Decisions on staging CATI events in the ESOA programme would be taken at the appropriate times, to fit in with events put on by ESOC and ELO.

6 Mapping

Nothing further to report, apart from the need to obtain permissions from the landowners in the proposed extended area for Norman's Law.

John mentioned that Jon Musgrave had been in touch, asking for details of the landowners in the existing area, since he wanted to obtain access for a small training event. He had reported back with updates on these details.

7 Equipment

The generator had not been working since early February, and still needed to be fixed. Simon Firth would keep us up-to-date with any progress.

There was discussion on the make-up of the First Aid Kit. Jane had checked its contents before the Riccarton SoSOL, and her opinion was that it contained what was needed. Perhaps the more important issue was the shortage of qualified First-Aiders in the Club, and that more members should be encouraged to obtain the requisite qualification. In this regard, the BOF qualifications database should be checked (John to follow this up from his earlier research over the New Year).

ACTION: John

In addition, the monthly SOA Newsletter included details of forthcoming First Aid courses. It was thought that a suitable course for a Level 1 Coach would need attendance at a 3-hour First Aid course.

8 Club Captain

Rob reported that the only team event still to take place was the SOA Relays at the start of June. He would recover the contributions and costs of all outstanding relay fees once the Scottish Relays/relay season was over.

9 Training

There was some discussion on trying to set up a regular Club Night, i.e. a fixed venue like the Inch Community Centre. However, some-one needed to be identified to coordinate this.

10 Juniors

Ann reported that she now had a stock of 5, 10 and 25 event badges and record cards from the SOA. This should be announced on the website, as well as details displayed on a board which Paul could supply. It was suggested that achievement of these badges could be recorded in the Newsletter.

She also mentioned some requirements for participation in the Schools Championships. Schools needed to be registered individually, and all entries were made through a school. There could be teams of 3, as well as individual entries. Ann would send out an e-mail when the Championships were announced.

11 Newsletter

A continuing need was for plenty of pictures for inclusion in the Newsletter.

12 Website

There was a perceived view that the front page of the website could be improved. One suggestion was for a couple of sentences describing the Club. Perhaps some issues arising from Committee Meetings could also be included.

It was suggested that comments on the site be collated, and communicated to Graham via Ken.

ACTION: All, Ken

13 Socials

Tricia had booked a BBQ site at Vogrie Country Park for Saturday 9 June, between 4 and 8pm. She wondered if someone could arrange to set up a few short O courses. It might be worth checking with ELO as to whether a permanent course existed there.

Colin mentioned that he had an OCAD map file, and could perhaps organise a small course, or a Maze.

ACTION: Colin

It was suggested that some sort of social event could be held after the CompassSport Cup Final on 30 September, perhaps somewhere on John Tullie's farm.

ACTION: TBC

14 Marketing

It was suggested that the Membership Form be updated to include some extra information, such as whether members would be happy to receive all communications by e-mail, or whether they would prefer to only receive the Newsletter by such means, and also an option to consent or opt out for photos to be used (adult and/or junior photos) for Interløper orienteering purposes.

15 A.O.B.

- Ken asked if the Committee agreed with and wanted the Club to continue hosting Urban and Street events for the foreseeable future, bearing in mind the different risks, challenges, constraints, etc.. The Committee agreed that there was an appetite for these events and that Interløpers were appropriately placed and should continue to provide these events, but taking care to consider the risks and share learning.
- Ken thanked all involved in putting on the SoSOL at Riccarton.
- It was suggested that the registration cards from the Riccarton event be checked for e-mails of any non-BOF members.

ACTION: John

16 Annual General Meeting

The date of Thursday 21 June had been chosen for the AGM, to be held once again at 6.30 in the second Conservatory at The Steading, Hillend. A meal would be booked at the same venue for 8pm. John would check the availability of the venue.

Ken would tidy up his Chairman's Report from the 2011 AGM and send it to John for incorporation in the Minutes.

ACTION: Ken, John

It seemed that all current Committee Members were prepared to stand for re-election.

N.B. Subsequent to this Meeting, a couple of people had indicated that they would not be able to attend the meeting on the 21st, so the date of the AGM was changed to THURSDAY 28 JUNE, at the same time and place.

The next Committee Meeting would be arranged by the new Committee elected at the AGM.

Ken expressed the thanks of the Meeting to Tricia and Rob for their hospitality.

The Meeting closed at 9.30. John Barrow – 11 July 2012