# INTERLØPERS

(www.interlopers.org.uk)


Chairman: Ken Daly
1F1, 19 Waverley Park
EDINBURGH
EH8 8ER

Treasurer: Pat Bartlett
11 Wilton Road
EDINBURGH
EH16 5NX

Secretary: John Barrow
3 Charlton Grove
ROSLIN
Midlothian
EH25 9NY

0131-440-2136
info@interlopers.org.uk


## FIRST COMMITTEE MEETING, THIRTY SEVENTH YEAR

**7.30pm, Monday 27 August 2012, at 3 Charlton Grove, Roslin**

Present: John Barrow, Pat Bartlett, Max Carcas, Ken Daly, Ann Haley, Rachel Kirkland, Rob Lee.

Apologies for absence were received from Chris Galloway.

## 1 Minutes of last Committee Meeting

The Minutes of the Meeting of 2 May 2012 were approved.

## 2 Matters Arising (Action Items)

- The creation of a Business Plan for the Club was still in hand. However, as Ken pointed out, many of the items which would appear in such a Plan were already incorporated within the Constitution.

ACTION: Ken

- There had been no further progress on writing a potted history of the Club. To try to push this forward, though, John suggested he forward to Ken the material he had already committed to paper.

ACTION: John

- There were several suggestions for obtaining a machine-readable copy of the Club logo. One was to contact Pete Lawrence's partner in Aberdeen. Another was to find out from ESOC how their's was produced. Advice could also be sought from Paul Frost, the SOA web guru.
- John had still to analyse the responses regarding qualifications held by Club members.

ACTION: John

- Between them, Ann and Max would see whether Canice Murray wanted to remain a member of the Club.
- The Urban-O 4 event, postponed from 11 July, would now take place on 19 September.
- The date of 3 March 2013 had been identified for the Club's event in the 2013 SOL series. It was hoped to put it on at Norman's Law.
- Ken reported that the venue for Day 2 at Moray 2013 was now Carse of Ardesier, not Loch of Boath. BASOC had indicated that they could provide three Planners; hence, it was incumbent on Interløpers to find two Organisers and an Assistant Controller.
- An up-to-date list of qualified First Aiders within the Club was still needed.

ACTION: John

Ann mentioned that there had been a large green First Aid kit at the SOA Night Championships at the Braids in February 2011, but that it disappeared after that event. Perhaps it belonged to another Club.

- Ken suggested that Graham McIntyre be given a standing invitation to attend Committee Meetings.

ACTION: John

There had already been some positive changes to the front page of the website.

- A small event was duly held at Vogrie during the Club BBQ in June.
- Max would contact John Tullie, asking if there was a suitable place at his farm where the Club could hold a BBQ after the CompassSport Cup Final. John B. would e-mail John T's address to Max.

ACTION: John

- John reported that there was one registration card from the Riccarton SoSOL for an Independent competitor who provided an a-mail address. John would follow this up, and send some information about forthcoming events.

ACTION: John

- The Minutes of the 2011 AGM were completed with the incorporation of Ken's Report, and were posted on the website.

# 3 Secretary's Report

There were several Actions from the AGM, and John referred to them in turn.

Firstly, there was discussion about software licences, for OCAD, CONDES and SPORTident, and it wasn't entirely clear what the terms of use were. The issue arose last year, when the Club helped a particular school group access maps for an exercise in Edinburgh City Centre. John would investigate the licences for the Committee to review and ensure compliance.

ACTION: John

John asked about the appointment of a Club Reporter. Ken replied that Jane Carcas had volunteered for the role.

There had also been discussion about trying to find an Events Coordinator - this was still to be done.

The question of adult responsibility for Juniors was also raised. It was confirmed that Jane Ackland would be taking over from Ann Haley as Junior Coaching Adviser.

After the AGM, there had been some e-mail correspondence about Martin Hyman's draft Job Description for the Junior Rep. on the Committee. Ken had added a number of clauses, and a final version had now been agreed. John would put it on the website.

ACTION: John

It was noted that Graham McIntyre was still keen to organise a Training Weekend (see later under "Training").

John reported that Dave McQuillen (SOLWAY) had circulated Clubs, reminding them that Forestry Commission Scotland had raised the issue of land use charges. Apparently, Colin Matheson, the SOA Professional Officer, had been liaising with FCS, and had alerted Clubs to the issue in May. Dave had been following the discussions, and was extremely concerned about the consequences for Clubs across Scotland. There existed some material on the SOA website which all Clubs needed to be aware of. John would investigate, and draw it to Ken's attention. In addition, Ken suggested contacting Colin Matheson, to ask if lobbying from Clubs would help.

ACTION: John

It was mentioned that ESOC had consulted the Club on a proposal to hold a Sprint event at Riccarton on 3 February 2013. The Meeting agreed with this plan.

Martin Hyman had pointed out that the base map on which the Permanent Course map of Dechmont Law was based was now well out of date. Ken suggested that Colin and Graeme were consulted.

ACTION: John

# 4 Treasurer's Report

Pat circulated a Draft Budget for the Year to 31 March 2013. There was some discussion, particularly about Event Income. Pat also mentioned that there had been a suggestion that we should bid for some SOA Development Fund money in order to purchase an SI Training Kit, at a cost of approx. £5K. There was some question over whether any grant from this Fund would be on a 50/50 basis. To bring this about, it was recognised that we needed a volunteer to assemble any Bid, and also we would need to devise a Project to use the Kit. It was mentioned that there was also a BOF Development Fund, which provided the kit on long-term loan. It was suggested that Graeme might be able to investigate this. We also needed to find out the timescale for submission to the various funding bodies. Pat would be happy to review any application for funding before submission.

There followed a discussion over the need to acquire our own SI Kit. One issue was whether there was a need for anything other that Start and Finish stations, in which case our own Kit might be superfluous. However, if we did decide to acquire a Kit, we could mitigate the problem of vandalism by combining the use of SI units with Gripples.

There was a brief discussion on the general terms of the software licences the Club had access to. John already had an Action item to check these.

The SoSOL at Riccarton made a profit of just over £500. Pat distributed a Balance Sheet for the event.

There was a discussion on the new subscription system to be introduced by BOF and SOA with effect from 1 January 2013. (John had circulated a paper on the issue in advance.) There would only be Senior and Junior categories as from next year, and no Family category. The question the Meeting had to discuss was whether to persist with Family memberships for the Club itself (which BOF had assured us it could handle), or whether we should also abandon the Family category. The upshot was that the Club should also adopt the Senior and Junior classes only, the rates to be set at £5 and £1 respectively.

The Accounts for 2011/12 were still to be audited. Pat mentioned that an amount of £120 had been switched from "Stock" to "Debtors" in the list of Current Assets.

There was a question of whether a Mapping Grant should be sought for updating the map of Norman's Law. Ken's feeling was that it might not be worth pursuing a grant unless there were more maps being worked on. It was agreed that the updating should go ahead with or without a grant.

Finally, Pat pointed out that the costs in the Draft Budget for the CompassSport Cup Final might be an underestimate, in view of the local nature of the event which might attract greater numbers of Club members.

# 5 Events

## 5.1 Street-O Series 2012

Owing to illness, the fourth event had been postponed from 11 July. It would now take place on 19 September, at the same venue. John would check the registration.

ACTION: John

## 5.2 Big Weekend

This was now taking shape. For the SOUL event, Ken would plan and Graeme would control. There was not yet an Organiser appointed. Ken was currently acting as Organiser for both events.

The SoSOL would be held at Calder Wood, and John had applied for permission. Max had volunteered to plan, while Heather would control. Again, there was no Organiser chosen. Ken had written to apply for parking permission.

An O-entries page needed to be set up. Budgets would also need to be drawn up.

## 5.3 SOL 2013 - 3 March 2013

Pat Squire had volunteered to be Organiser, while Donald Grassie had offered his services as Controller. However, to date, no Planner had been identified.

Ken was trying to pin down the landowners of the extra areas to the North and West of the existing area. It was hoped to be able to use Denmuir Farm again as the assembly area, and most cars could be parked there. However,

since a SOL should attract more competitors than a SoSOL, identifying a possible overflow parking area was needed. John was about to write to Dr Thomson of Denmuir, and would ask if he could suggest a suitable area for an overflow.

ACTION: John

### 5.4 Club Championships

It was suggested that it might be possible to incorporate the Club Championships into the Calder Wood SoSOL, though Jegor might have other ideas. It was pointed out that early October was quite soon before the usual time for this event of nearer Christmas. Jegor would be contacted by Ken.

ACTION: Ken

### 5.5 Moray 2013

Ken reported that the venue for Day 2 was no longer Loch of Boath, but Carse of Ardesier. BASOC were providing 3 Planners, so Interløpers needed to find two Organisers and one Assistant Controller.

### 5.6 CATIs

In view of the event programme for the remainder of 2012, it was felt that we could not commit to staging any CATIs now until 2013. Ken would like some of the CATIs to be in the Livingston area, preferably programmed to help introduce and develop people before the next October Big Weekend.

## 6 Mapping

As well as extending the map of Norman's Law, in preparation for next year's SOL, work was also required to replace the base map for the Permanent Course maps of Dechmont Law.

## 7 Equipment

There was a need to replace a tent pole yet again. It was suggested that a set of three be purchased this time.

As was mentioned in the Minutes of the last Meeting, some reflective tape was needed after the original roll had been damaged at Riccarton. As well, a standard roll of red/white tape was needed. Paul would be asked to purchase these items.

ACTION: John

## 8 Club Captain

Since the last Meeting, the SOA Relays had been held. No team had been entered for the Harvester Relay.

It was not clear whether the 11-Person Relay was to be held this Autumn. There didn't seem to be anything currently in the Fixtures List. Rob would try to find out from Paul.

ACTION: Rob

He would also send out an e-mail asking for expressions of interest in taking part in the CompassSport Cup Final, being held at Teviothead on 30 September.

It was pointed out that the UK Relay League final was being held on the weekend of 6/7 October. In view of the Open Team's successes in individual events this year, Murray would be contacted to see he wanted to take a team to take part in this Final.

ACTION: Rob

## 9 Training

Weekly training sessions were continuing.

In addition, there had been the discussion earlier about trying to fix up a Training Weekend. (See item 13 para 4.)

## 10 Juniors

Ann reported that several Club Juniors had been selected for various representative teams.

Lorna had been trying to set up some training sessions for some of the older Juniors, since it had become apparent that several of them were clearly deficient in compass and other basic skills.

There had not yet been any announcement of an Autumn programme of ESOA Training Days for Juniors.

## 11 Newsletter

The latest bumper issue had recently appeared, to great acclaim.

## 12 Website

It was felt that the front page was now much better, with new links to SOA and BOF news. However, the Results still needed to be rationalised; there was currently no link for 2012 under the Results tab, and all the Results for every event were still listed under the News tab.

Some Committee members were unsure how to access the Admin part of the site. Graham had e-mailed most people at the turn of the year, explaining how to do this, but it was felt that a reminder should be issued. John would check back in his e-mails, and circulate the Committee with details of how to go about accessing the site to carry out Admin actions. New usernames were needed for Max and Jane (in her capacity as Club Reporter), so Graham would be contacted to set these up.

ACTION: John

John felt that a new main tab "Committee" should be set up (if it can be fitted into the existing layout). At the moment, Committee news was split between the "About Us" and the "Membership" tabs, which he thought was not particularly intuitive.

ACTION: John

## 13 Socials

Ken welcomed Max to his first Meeting as the new Social Secretary.

Max proposed several social events. Firstly, a Hallowe'en Party, on Friday 2 November, perhaps at the Meadows (as used last year) or in the Hermitage.

Next, he suggested a Club Christmas Party, maybe on Monday 2 December, or perhaps on Saturday 8 December (before the TAY event on the Sunday). The Inch Centre was suggested as a possible venue.

Lastly, he hoped that a Training Weekend could be held. It was realised that Graham McIntyre was still keen on this, but it was suggested that Max could organise the Weekend, while Graham could arrange the actual training. There followed a general discussion on possible dates, venues and costs. The weekends of 17 or 24 November were mentioned.

## 14 Marketing

Ann had the re-design of the Membership Form in hand.

The thorny question of the Club logo was mentioned. It was accepted that, to obtain a good electronic version, it would probably be necessary to get professional help.

ACTION: Ken, Colin

It was suggested that the Registration Cards could do with being re-designed, and it would be good to have a new version available by the time of the Big Weekend on 6/7 October.

ACTION: John to raise at next Meeting

## 15 A.O.B.

- John had received the forms for the Annual Return to be made to BOF by 31 October. As well as copies of the Constitution and AGM Minutes, the Club affiliation fee was required. Accordingly, Pat prepared a cheque for £46 for John.
- Ken asked how many O-tops of the new design were left. It seemed that there were 5, in a variety of sizes. It was suggested that a new order be placed, and to go for 20 so that a "reasonable" price could be secured.

The next Committee Meeting would be held on Monday 12 November 2012 at 11 Wilton Road.

Ken expressed the thanks of the Meeting to John and Jo for their hospitality.

The Meeting closed at 10.11.

John Barrow – 31 October 2012