INTERLØPERS

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SECOND COMMITTEE MEETING, THIRTY SEVENTH YEAR

7.30pm, Monday 12 November 2012, at 11 Wilton Road, Edinburgh

Present: John Barrow, Pat Bartlett, Max Carcas, Ken Daly, Colin Eades, Ann Haley, Rachel Kirkland, Rob Lee, Barry Owen.

Apologies for absence were received from Chris Galloway.

1 Minutes of last Committee Meeting

The Minutes of the Meeting of 27 August 2012 were approved.

2 Matters Arising (Action Items)

- The creation of a Business Plan for the Club was still in hand.

ACTION: Ken

- John had forwarded what he'd written so far to Ken. He felt that his own contribution had reached a natural point beyond which someone else would take over. It might be that the continuing history of the Club could be put together by several contributors.

ACTION: Ken

- The Club logo would be discussed later, under "Marketing".
- John had still to analyse the responses regarding qualifications held by Club members.

ACTION: John

- An up-to-date list of qualified First Aiders within the Club was still needed.

ACTION: John

- John had e-mailed Graham McIntyre to invite him to attend Committee Meetings.
- Max had been in touch with John Tullie about holding a BBQ at Teviothead after the CompassSport Cup Final. In the event, a generous offer was made by the Eades family to hold a get-together at their house in Stow.
- John had found the registration card from the Riccarton SoSOL on which an Independent competitor had provided an a-mail address. John had contacted the person with a suggestion to check the ESOA website for information about forthcoming events.
- It transpired that not enough information was known about the various software licences to ensure we did not breach any terms and conditions when trying to help others. Care should be exercised.

- John had posted the finalised Job Description for the Junior Rep. on the website.
- There had been no progress in finding out about the FC's plans for increasing land use charges.
- The issue of updating the base map for the Dechmont Law permanent course would be included in the Development Plan, to be discussed later.
- The fourth Street-O had been duly re-registered and held.
- John had written to Dr Thomson at Denmuir Farm, about the possibility of using Norman's Law for the SOL on 3 March 2013. However, it seemed that lambing would have just started by this date, so Dr Thomson reluctantly had to turn down our request. John had replied to thank him.
- After discussions, it had been agreed to hold the Club Championships in conjunction with the ELO SoSOL at Binning Wood on 25 November.
- Paul had liaised with Colin to obtain a replacement set of poles for the 3-pole tent. However, no action had yet been taken regarding obtaining the damaged roll of tape. John would pursue this.

ACTION: John

- It turned out that there was to be no 11-Person Relay event during this Autumn.
- See under "Events" for mention of the outcome of the UK Relay League Final.
- John had asked Graham to provide usernames for Max and Jane to enable them to add material to the website.
- John had asked Graham to comment on making access to Committee information more intuitive on the website. So far, there had been no reply.
- John asked Ann if she had finalised the wording for the revised Membership Form to be put on the website. Ann was adamant that she had sent this a couple of weeks ago. John would check his e-mails again.

ACTION: John

- The question of revising the Registration Cards would be discussed later in the Meeting.

3 Child Protection

At this point in the Meeting, Ken welcomed Barry who would provide a "summary" of the main points in the establishment of a Club Child Protection Officer (CCPO).

The SOA had had to modify the way in which it handled Child Protection Disclosures, in the light of the introduction of the Protection of Vulnerable Adults (PVA) scheme, of which Child Protection was a part. Hilary Quick was handling the issue at SOA level, and she had had some correspondence with Barry on the implementation of the scheme. One of the consequences was that every Club had to comply with current legislation in its dealings with vulnerable adults and children. More information was available on the SOA website on the requirements that Clubs had to meet.

Barry was currently in the process of assuming the role of CCPO, taking over the responsibilities previously handled by Ann. She would continue with her role until everything was ready for a final stage hand-over to Barry. One important step was to try to ensure that all Club members involved with Junior training had obtained a new-style Disclosure. The BOF database would be checked to see if it contained up-to-date information on this. In the mean time, it would be necessary to draw up a list of names of those who ought to apply. In the first instance, Ann, Jane, Graeme, and Pat would need a new-style Disclosure, if they hadn't already obtained one. Barry would check with Hilary.

ACTION: Barry

In the longer term, it might be a good idea to ask Robin and Lucy, Max and Jane, and perhaps Lorna to consider applying.

As a side issue, it was pointed out that all formal Club Activities should be registered with BOF, and the Organiser should be a BOF member. In addition, if Juniors were involved, then that Organiser would almost certainly require a Disclosure.

4 Secretary's Report

John had nothing further to report.

5 Treasurer's Report

The only major financial activity since the last Meeting had been the staging of the Big Weekend at Livingston and Calder Wood. John had received e-mails from O-entries regarding the amounts to be paid to the Club for each event, and would forward them to Pat.

Pat had no changes to make to his draft Budget, distributed at the last Meeting.

As for Relay entries, the only changes were that there had been no 11-Person Relay, but there had been attendance at the UK Relay League Final. In total, the Club had paid out £360 in entry fees, and Rob would now begin the task of trying to recoup some of that from the Senior competitors.

The only other major source of income in 2012/13 was expected to be the SOL at Gullane in March 2013.

Ken then described a Development Grant bid which had been submitted to BOF, as a result of which the Club had been given an indefinite loan of an SI training kit. The basis of the Bid was that the Club would create a more accessible web-based map repository, undertake mapping to improve community access to the sport, and put on 5 more development-related events a year, all to improve access and the experience. The project was based on Livingston and the Lothians. However, it was pointed out that the issue of paying the OS a Copyright fee might arise, so further research was required on this aspect.

The Committee would be circulated with details of the Bid. Ken expressed his thanks to Graeme Ackland who had assembled the Bid. He (Ken) would write a report for the Newsletter.

ACTION: Ken

6 Events

6.1 Street-O Series 2012

The fourth Street-O event, re-scheduled from 11 July, had duly taken place on 19 September.

Ken asked if the Committee felt we should continue with the Street-O Series in 2013. After some discussion, including taking the Risk Assessment factor of such events with due seriousness, it was agreed to continue with the Series.

6.2 Big Weekend

The Weekend duly happened. The Urban event at Livingston was well received, while it was felt that perhaps Calder Wood was used at the wrong time of the year.

Ken asked whether the Club wanted to continue with an annual Big Weekend, and if so what format it should take. He thought it could be an Interløpers flagship event, useful for boosting Club funds, an opportunity to provide quality orienteering locally, and supportive of our development work in Livingston. He added that there were enough areas of Livingston mapped / being mapped that it could always be used for the Urban element, while there were several possible venues for the SoSOL-style event, such as Dechmont Law, Craigmillar, Gullane, or another club's venue. Or perhaps a combination of a Night event and a Day event would be preferable. It was agreed that a new name would be required for the weekend.

It was stressed that, although the Club would probably continue with some form of Big Weekend, as well as the commitments made in the Development Grant bid, the normal programme of events should continue, such as an annual SoSOL, a SOL every other year, and a Day in the 6-Day Event every two years. With this in mind, consideration should also be given to hosting the Big Weekend bi-annually.

An Event Programme for 2013 should be prepared for discussion at the next Committee Meeting.

ACTION: Ken

6.3 CATIs

It was agreed that a programme of CATIs would be discussed and decided upon once an event schedule had been produced for 2013 and the Development Project had taken more shape.

ACTION: Ken

6.4 Club Championships

For 2012, these were to be incorporated in the ELO SoSOL being held at Binning Wood on 25 November. Jegor would be asked to write an article for the Newsletter describing the format, bearing in mind that it would be a SoSOL (and that therefore people should enter their normal SoSOL courses).

ACTION: Ken

6.5 SOL 2013 - 3 March 2013

Colin Eades had volunteered to be Planner. However, now that the event was to be held at Gullane, not Norman's Law, Donald Grassie had asked not to be considered for the job of Controller. John would contact Rob Hickling to seek another volunteer.

ACTION: John

John would also forward relevant e-mails to Pat and Colin concerning permissions.

ACTION: John

6.6 Moray 2013

Paul would act as Assistant Controller for the Club's Day at Carse of Ardesier. Robin had volunteered to be the Day 2 Organiser (although it was still to be promulgated to the 6-Day Co.), and Ken would be the Assistant Organiser until another volunteer could be found.

6.7 SOC 2014

Some forethought would be needed on the preparation for these Championships. The Club would be the Lead for the Individual. To date, agreement had been reached to hold this at Linn of Tummel, a joint ESOC-STAG map, and Terry O'Brien had offered to be Controller.

Janice Nisbet (ESOC) had volunteered to be Planner for the Relays, being held at Newtyle, but Crawford Lindsay had pipped her for that job. John had asked her if she would be interested in planning the Individual. Ken felt that this position should first be offered to Club members with a suggested deadline for replying of mid-December, but that, if there were no volunteers, then Janice should be offered the job.

ACTION: John

7 Equipment

As mentioned in Matters Arising, John would contact Paul about obtaining a roll of tape for use with the Maze pins.

ACTION: John

8 Club Captain

Rob reported on recent happenings.

The Club attended the CompassSport Cup Final at Teviothead on 30 September. We were placed second in the Trophy event, by 9 points, from FVO (the same margin as in 2011).

An invitation to take part in next year's event had been received, and had been replied to. The SOA round would take place some time in the Spring, while the Final would be held in the Forest of Dean in the Autumn.

A team, consisting of Rob, Oleg and Murray had participated in the Final of the UK Relay League and, although only coming fourth on the day, won the overall League.

Ken expressed the thanks and congratulations of the Club to Rob and all who took part in the Relay League rounds - a very good year.

As reported earlier, entry fee collection was now under way.

ACTION: Rob

9 Training

It looked as if a Training Weekend would not now take place until after the New Year.

10 Juniors

Lynne Walker, the SOA Coaching Coordinator, had been in touch regarding discussions held at a recent Coach Activity Day. She had suggested various initiatives to try to increase the number of qualified Club Coaches.

One idea was for a "cluster" of Clubs to work together to organise and advertise Coaching sessions within the cluster. In her reply to Lynne, Ann had pointed out that ESOC, INT and ELO already undertook some aspects of this idea in their Junior Training Days. However, it was recognised that, at present, there was no provision for Senior Coaching sessions.

Lynne had also suggested that details of any Coaching exercises could be placed on Club websites so that other Clubs could benefit from joint participation.

One concern expressed was the number of Coaches within any particular Club. It was recognised that there were very few within Interløpers.

Ann had pointed out that, on receipt of Hilary's monthly SOA newsletter, details of any forthcoming Coaching courses were re-advertised in the Club Newsletter or on the website.

The 2012/13 programme of ESOA Training Days for Juniors had now been announced.

Ann mentioned that Junior badges would be presented at the Social after the Club Championships on 25 November, together with certificates from the 2011/12 SoSOL Series.

She expressed her thanks to all who had helped with Junior Training.

11 Newsletter

Ann announced a deadline of Friday 16 November for contributions to the next issue.

12 Website

There was considerable discussion on how to get material on to the website. In summary, Ken offered to collate suggestions and discuss them with Graham.

ACTION: All

It was suggested that Barry should have a username to allow him to contribute to the website in his capacity as CCPO. John would contact Graham.

ACTION: John

13 Socials

A successful Hallowe'en Party had been held on Friday 2 November. This had incorporated a novelty Urban Event on the Meadows.

The Club Christmas Party would now take place after the Club Championships, held in conjunction with the ELO SoSOL at Binning Wood, on Sunday 25 November. The Party would be held at the Inch Park Community Sports Centre from 2.30 until 5.30. People were asked to bring nibbles and party games.

Mention was made of a Training Weekend, although no decisions had been made yet on a venue and date.

Other suggestions for social events were discussed, including Burns Night, Pancake Night, and perhaps the EUOC Ceilidh.

14 Marketing

Ann offered to consider the revision of the Registration Card, and would try to get hold of a copy from Paul.

ACTION: Ann

The question of the Club logo was again mentioned. It would need the use of the latest version of OCAD, which no-one in the Club had official access to. Colin agreed, subject to reasonable cost, to commission Stirling Surveys or A.N. Other to create the digital logo in the required format.

ACTION: Colin

There was a suggestion that another A-frame might be useful, for displaying photographs at events.

It was also suggested that a link on the website to appropriate videos could be useful.

15 A.O.B.

- In the light of recent experience at an event in southern England, Max mentioned the question of responsibility for event cancellation in the case of extreme circumstances (such as torrential rain). It was agreed that, officially, the onus was on the Event Organiser to take such a decision (not the Controller). The BOF website would be checked to see if there were any mention of the issue in the Rules and Guidelines. If not, Ken would contact BOF to see if this responsibility could be made clear.

  ACTION: Ken

  Subsequent to the Meeting, the BOF Rules were checked online, and there is a specific mention in Rule 1.7.7 that the Organiser is ultimately responsible for delaying or cancelling the competition in the event of extreme weather conditions. Hence no action on the part of this Committee was necessary.

- Ken had contacted CompassPoint to try to obtain a price for a further order of O-tops.

The next Committee Meeting would be held on Wednesday 6 February 2013 at 34 Queen Margaret Close.

Ken expressed the thanks of the Meeting to Pat and Su for their hospitality.

The Meeting closed at 10.35. John Barrow – 11 January 2013