INTERLØPERS

(www.interlopers.org.uk)

Chairman: (currently vacant)

Treasurer: Pat Bartlett
11 Wilton Road
EDINBURGH
EH16 5NX

Secretary: John Barrow
3 Charlton Grove
ROSLIN
Midlothian
EH25 9NY

0131-440-2136
info@interlopers.org.uk

FIRST COMMITTEE MEETING, THIRTY NINTH YEAR

7.30pm, Tuesday 2 September 2014, at 3 Charlton Grove, Roslin

Present: John Barrow, Pat Bartlett, Ken Daly, Colin Eades, Graham McIntyre, Barry Owen, Pat Squire.

Apologies for absence were received from Max Carcas, Rob Lee, and Mary Ross.

In the absence of an elected Chairman, Colin Eades offered to chair the Meeting.

In the period since the AGM, there had been some e-mail correspondence regarding the appointment of an Events Coordinator. Pat Squire had offered his services, and had been invited to attend this Meeting, pending his formal appointment.

1 Minutes of last Committee Meeting

The Minutes of the Meeting of 28 May 2014 were approved.

2 Action Items

John distributed copies of the Action Items spreadsheet, as it stood to date. Comments on the Items follow in the order on the spreadsheet.

- Ken reported that he was still working on the Club Map Register.
- Ken had visited Drummond Hill at the weekend, but sadly no-one had been able to accompany him. He reported that the map really needed checking for vegetation, especially at either end; otherwise, it was mostly OK. Ken had ascertained that, of the professional mappers, Jon Musgrave was currently too busy, but Stirling Surveys might be able to fit it in. It was suggested that a feeler be put out to see if any Club mappers might be able to take it on. As it stood, the map should be suitable for planning courses.

  Immediate action needed would be to obtain quotes for updating the map, and to obtain permission from the Forestry Commission for holding the event, and for parking on forest roads.

  ACTION: John
- As mentioned above, Pat Squire had volunteered to take on the position of Events Coordinator, subject to certain conditions.
- Following on from the previous Item, an Event Programme needed to be drawn up. John would liaise over this with Pat S.

  ACTION: John, Pat S

- Although the date of 2 November had been registered for a SoSOL event, it was now recognised that it was really too late to arrange for a venue and the appointment of Officials. Accordingly, it was agreed to cancel this date, and to try to obtain a date in the late Spring of 2015 (late April, early May). See under "Other Events" for further discussion.

  This decision had consequences for the organisation of the Club Championships, and therefore Robin Galloway would need to be informed of this decision.

  ACTION: John

- John mentioned to Barry about the availability of First Aid courses run by Coaching Edinburgh, details of which were available on that organisation's website.
- There was currently an Interløpers presence on Flickr, although there was no link to it from the Club website. Graham mentioned that it was possible to restrict who could post to a Flickr site, so this might provide a way forward for linking to it.
- The publishing of maps on the website was closely connected with what Ordnance Survey copyright rules permitted. Rob was going to check this with Jon Musgrave. Meanwhile, Ken would have a look on the OS website.

  ACTION: Rob, Ken

- Two attempts had been made to persuade Club members to provide completed Gift Aid registrations, with an approx. 20% success rate. John might contemplate having another try, but for the purposes of any continuing action this Item was deemed to be Complete.
- Updating the Event Registration card was still Outstanding.

  ACTION: John

- John still had to persuade Ann to provide the updated Junior Handbook material for posting on the website.

  ACTION: John, Ann

- Ken recommended that no more effort be put into asking Murray to write something for an Elite section on the website. It was suggested instead that perhaps Hector could be persuaded to take this on.
- Ken was still looking for suitable material to make up a replacement String .

  ACTION: Ken, Paul

- The updating of the map of Dechmont Law was now complete. See later under "Mapping".
- Ken had now checked the status of the Permanent Controls at Craigmillar, and had passed his findings to Paul so that any necessary replacement plates could be obtained.

  ACTION: Ken, Paul

- It was suggested that the Permanent Course information for Dechmont Law could now be reprinted on the updated map. Ken would follow this up with WLC.

  ACTION: Ken

- Regarding the presentation of "News" on the website, see later under "Website".
- Paul would re-address obtaining new display boards.

  ACTION: Paul

- Ken had circulated the Committee with an e-mail describing the current status of the Development Plan with WLC.
- A review of available Software Licences was still Ongoing.

  ACTION: Ken

- Preparation of the Club History was still to be done, and Ken felt he now had more time to devote to this.

ACTION: John, Ken

- A Business Plan had still to be written. However, Ken felt that this could revolve around a set of Job Descriptions for Committee posts, and he had already made a start on this.

ACTION: Ken

- Pat S mentioned that he would like to see a copy of any Map Register. John said that he maintained a listing of past events, with details of dates, venues and names of key officials, and he would send this to Pat.

ACTION: John

3 Secretary's Report

ESOC had requested the use of Riccarton for a Sprint event in their 50th Anniversary Weekend, on Saturday 31 January 2015. (They had previously held an event there in January 2013, and Interløpers' last event had been the SoSOL in the Spring of 2012.) The Meeting agreed to this request.

4 Treasurer's Report

Pat reported that the 2013/14 Accounts had now been fully audited by Ben Bate. They showed a small deficit of approx. £200 for the Year. From comparison with the previous Year, it was clear that the key to income generaton was to hold more events.

The overall surplus from the 2014 SOA Championships Weekend was approx. £3250. The ESOA agreed with the Event Treasurer's recommendation that £1500 be retained by the Association to assist with Junior Development, while the remainder would be divided equally between the seven organising Clubs, giving them £250 each. This had been agreed by the majority of Clubs. Interløpers' share had been received and banked.

John asked Pat for a cheque payable to BOF for the Club's affiliation fee for 2015.

5 Commitments

5.1 Race the Castles

Officials for the Warm-Up event were now established; Max would Organise, Murray would Plan, and Paul was the Controller. The funding situation was somewhat uncertain. On-the-day help woud be needed.

5.2 Club Championships

As was mentioned earlier, the date of 2 November 2014 for the Club SoSOL event had been abandoned, in favour of a date later next Spring. As a consequence, the Club Championships would need to be moved to another event. John mentioned that the majority of this season's SoSOL programme was taking place before Christmas, so it should be possible to piggy-back the Club Champs on another Club's SoSOL (there had been a precedent for this). John would let Robin Galloway know about the cancellation, and communicate the SoSOL programme to Pat S and Robin, to enable another event to be chosen.

ACTION: John

5.3 SOL 2015 - 8 March

Volunteers for Planner and Organiser for this event were still needed. Pat S would be asked to try to find these volunteers. The intention was to hold the event at Drummond Hill.

ACTION: Pat S

5.4 Scottish Schools - May 2015

This event would be held at Dechmont. Ken would coordinate the Club's help (it was thought that Max and Paul had already offered).

5.5 Highland 2015 - Day 4 Thursday 6 August

Dave Kershaw had been asking for names of Club volunteers. Graham reported that all Planners were already in place. It remained to find out what other Officials were needed. John would ask Dave, and report back to Pat.

ACTION: John

5.6 2017 6-Days

It was reported that Jon Musgrave was the Event Coordinator. It was thought best to try to set up a small committee of a few people from each Club (INT and MAROC), but to find out what Jon wanted at this stage. Colin would try to speak with him. Pat offered to act as INT liaison for the time being. It was suggested that, to enable communications between people to work more effectively, the use of modern technology, such as video conferencing, should be considered.

ACTION: Colin

6 Other Events

- Ken thanked all those who helped at this year's Lakes 5-Day event.
- Janet Clark had sent round a list of dates of ESOC's Local Events for next Spring. John would re-distribute these details around the Committee (including Pat).

  ACTION: John

- John would try to find out from Paul possible dates for holding the Club's SoSOL event in the later Spring. He would also try to find out from FVO the contact details for Tulliallan.

  ACTION: John

  It was suggested that an approach should be made to the Turnhouse Hill landowners to find out what the possibilities were, and any restrictions, for holding an event there.

- John reported that, at the recent ESOA meeting, it was mentioned that a series of dates had been registered on the BOF Fixtures database for the SOL programme for 2016, but that no Clubs or venues were listed. Of the dates in the first half of the year (6 March, 9 April, 8 May and 5 June), the Meeting recommended that the Club should apply for an event on 9 April, with the intention of staging it at Gullane Dunes. It was suggested that an approach should be made to East Lothian Council, to see if the date was suitable, and also to find out if the public toilets would be open in April.

  ACTION: John

7 Mapping

Some progress had been made on updating the Drummond Hill map (see earlier). As for Mortonhall, it was felt that this update could be achieved without the help of professional map-making services.

8 Equipment

This Item was already dealt with in Action Items.

9 Club Captain

Ken mentioned that, although Rob had been unable to attend this Meeting, he was aware of the need to enter teams for the 8-Person Relay on 14 September (closing date 7 September).

No communication had yet been received for the 2015 CompassSport Trophy, so no action was yet needed.

10 Training

Nothing to report. However, it was pointed out that all sessions really needed to be registered as Club Activities, for insurance purposes.

ACTION: Ken?, John

It was also mentioned that Graeme had initiated a programme of Sprint training sessions, beginning on 20 August, and continuing each Wednesday evening until 1 October.

11 Juniors

It was reported that Jane Ackland was organising the ESOA team to take part in the Junior Inter-Area Championships on the weekend of 13/14 September. Several members of Interløpers were included.

12 Child Protection

Barry had nothing to report. He did mention that Hilary Quick had been rather quiet of late. In answer to a question, he confirmed that all members of the Club who needed PVG Clearance now had them.

13 Newsletter

Mary had circulated the Club, asking for contributions for the next issue, and setting a copy date of 8 September.

14 Website

Graham mentioned that he had made a couple of minor changes to the Home page of the website. Ken suggested, and all agreed, that it would be good to see some new photographs on the front page. Graham invited Ken to send him some.

It was suggested that, now she had completed her dental course, Jane Carcas might re-consider her offer to be the Club Reporter.

15 Socials

It was suggested that we should start thinking about the Hallowe'en and Christmas Parties. John would e-mail Max, but stress that he didn't need to host either of them.

ACTION: John

16 Marketing

Efforts should be made to write up the Club History, and post it on the website.

ACTION: John, Ken

17 Development Project

Ken summarised the position to date. Of the three parks to be mapped, two (Almond and Howden) had now been completed. It remained to map Eliburn, and he would soon make a start on it. The intention was to set up Permanent Courses in two of these areas. Ken would provide a Report in due course.

ACTION: Ken

It was suggested that a Local Event could be staged at one of the parks as part of an INTrepid Weekend.

18 A.O.B.

- Regarding the discussion at the AGM over the possible merger with ESOC, it was felt to be crucial to try to establish the level of formality of the original approach from ESOC. Ken would try to find the relevant e-mail.

  ACTION: Ken

  Once this had been established, it was suggested that ESOC should be contacted to see if they were still interested.

- With reference to the loan of SI kit by BOF, a situation had arisen where the Agreement for the loan was required. It transpired that BOF had lost their copy, but (eventually) Ken had found his, and had e-mailed it to BOF.

- Pat Squire wondered whether efforts should be continued to try to find a Chairman for the Committee. Ideally, this should be the case. In the mean time, however, it was felt to be reasonably satisfactory to ask a Committee Member to act as Chairman at Meetings (probably by rotation). Ken suggested that, on the website, the Committee listing should show the wording "Chairman - by rotation".

The next Committee Meeting would be held on Wednesday 19 November at 11 Wilton Road, Edinburgh.

Colin thanked John and Jo for their hospitality.

The Meeting closed at 10.16.

John Barrow – 13 November 2014