INTERLØPERS

(www.interlopers.org.uk)

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THIRD COMMITTEE MEETING, THIRTY NINTH YEAR

7.30pm, Wednesday 18 February 2015, at 5 Strathearn Road, Edinburgh

Present: John Barrow, Alex Carcas, Max Carcas, Rob Lee. Jane Carcas and Ken Daly were in attendance.

Apologies for absence were received from Pat Bartlett, Colin Eades, Barry Owen, Mary Ross and Pat Squire.

Once again, Max offered to chair the Meeting.

1 Minutes of last Committee Meeting

The Minutes of the Meeting of 19 November 2014 were approved.

2 Action Items

The Action Items identified in the Minutes were first discussed, followed by those on the Actions spreadsheet distributed before the Meeting.

2.1 Actions from the Minutes

- John had contacted East Lothian Council, who had given their initial permission for the use of Gullane Dunes for SOL 1 on 8 March. Robin Galloway had then contacted the other interested parties. Ewart Scott (ESOC) had agreed to be Controller.
- Rob mentioned that, in his eNews of January 2015, Mike Hamilton (the BOF Chief Executive) had described the legal position regarding the publishing of maps which were based on the Ordnance Survey on Club websites. All maps so based had to bear the details of the BOF OS Licence. However, unless the Club also held an OS Licence, such maps could not be published on a Club website. To obtain a further Licence to allow Clubs to do this would cost BOF £4000.

  It seemed that the map of Craigmillar Country Park was based on the OS, so it was agreed that any instances of this map on the Club website should be removed. It was queried whether the original map of Glenearn & Berryknowe was also based on the OS - in which case, this map should also not be displayed on the website, even though the update of 2014 was quite substantial and based on a photogrammetric plot. Investigations would continue.
- John had approached the Forestry Commission and the Scottish Police College for permission to hold the SoSOL at Tulliallan on 26 April. FCS had replied, asking for various paperwork to be submitted. John had forwarded their reply to the Organiser, Colin Inverarity. The SPC had also given permission to use their grounds for car parking, and had also promised access to a Recreation Block so that Registration could be indoors, and toilets made available.

  After discussions between the Planner, Jane Ackland, and Louise Longhurst, FVO had accepted a reduced royalty fee of £1 per map.

- Ken had circulated the e-mail he had received from Margaret Dalgleish (ESOC) in December 2011, concerning a suggested merger of the two Clubs. Discussion on this issue was deferred until later in the Meeting.
- There had been no further progress in investigating Flickr links for the website.
- The question of updating the Event Registration card was briefly discussed. It wasn't now clear what was needed. Jane offered to undertake the task, and asked if a copy of the existing card could be sent to her.

  ACTION: John
- John had posted the material for the Junior Handbook on the website, and had advised Jane Ackland. It was suggested that the Club be circulated with details of where to find the Handbook pages.

  ACTION: John
- John had asked Paul about any progress with acquiring a replacement String. Paul replied to say that ESOC were also considering obtaining one, and that it might be worthwhile to pool enquiries. Ken would check with Judy Bell (ESOC).

  ACTION: Ken
- John and Janet Clark had talked briefly about the proposed Tiso poster, and agreed to contact Hilary to try to find out more about the nature and content of the poster. John would contact Hilary.

  ACTION: John
- John had been in touch with Hilary about the Welcome Packs for new members.
- John had informed Jane A about the Johnson family.
- Ken mentioned that the Club would effectively be organising the Scottish Schools event on 5 June. Paul had offered to be Planner, and Max would be happy to act as fall-back Organiser. It should be possible to recruit plenty of helpers. It was stressed that event details should be placed on the Schools website in plenty of time (this would need liaison with Blair Young). The event would take place at Dechmont Law - this required permissions to be obtained from both the Woodland Trust and West Lothian Council. Ken had this in hand.

  ACTION: Ken
- John had notified Paul about ESOC's dates for Local Events.
- Graeme Ackland had offered to coordinate a Summer Urban Series.
- Pat S had attempted to contact Andy Paterson, the SOUL Coordinator, but so far without acknowledgement.
- John had contacted Paul about the status of the Mortonhall map. Paul had replied with brief details of what would be needed for an update.
- John had asked Ken about the terms of the loan of SI equipment from BOF. Ken had replied with some material, although the actual Agreement awaited conversion to a machine-readable form.

  The main condition was that the kit should be used in accordance with the Bid Submission. Ken had submitted annual returns, showing that the kit had been used for a wide variety of events and sessions, such as Urban O, Local Events, Junior and School training (the latter under Club member supervision), string courses and social events. The Agreement began in January 2013, and would run until 2016, renewable annually.

2.2 Spreadsheet Actions

- The question of accessing the Club's Flickr photo database from the website was mentioned. Ken would find out the web address, and let John know. John could then include a link on the Club's own site.

  ACTION: Ken, John
- It was suggested that Hector Haines be persuaded to write something for the Elite section on the website.

  ACTION: Colin?

- The map of Dechmont Law had now been updated.
- Ken had sent his report on the status of the POC controls at Craigmillar to Paul. Some repairs were needed.

ACTION: Paul

- Although the update of the Dechmont Law base map had been completed, the Permanent Course map had still to be updated.

ACTION: Ken

- It was decided to treat the Item on updating News on the website as Complete, while recognising that it was a continuing need.
- The Item about acquiring new Display Boards was retained as an Action.
- To progress the Item about Software Licences, a list of such Licences was needed, together with brief details of their main conditions. Ken would draw up a list, and send it to John.

ACTION: Ken, John

- Writing up of the Club History was Ongoing.
- Preparation of a Business Plan was Ongoing, although it was agreed to update the Date of Origin of the Action.

3 Secretary's Report

John mentioned that two matters of interest to the Club were discussed in the eNews recently issued by the BOF Chief Executive, Mike Hamilton.

Firstly, there was a statement concerning a requirement of the BOF Public Liability insurance to the effect that Clubs should work towards ensuring that all Event Officials (Planner, Organiser, and Controller) should have attended an Event Safety Training course. John would check the BOF Qualifications database to see who in the Club had already attended such a course. It was thought that Ian Pyrah (ESOC) had recently arranged a course. A check would be made with Hilary Quick to try to find out how we could arrange for Club members to attend a course.

ACTION: John, Pat S

There was also a definitive statement on the position regarding the Data Protection Act, in relation to maintenance of personal data by Club Membership Secretaries. It was recognised that the Club's membership application form contained a description of the conditions for maintaining personal data under the Act, and asking new members for their agreement to the holding of such data. Yet there was a significant proportion of the membership who had never been asked to consent to this clause. It was suggested that notice of the position be circulated to all Club members.

ACTION: John

The question of free entry to Club-organised events for helpers had been aired. The Treasurer had already agreed with the principle. It was suggested that the practices used by other clubs be investigated.

John mentioned that he had sent a message of condolence to Angela Dixon, Chairman of Tayside Orienteers, following the recent death in Uganda of Dave Prentice.

John summarised the current status of membership renewals for 2015. There were only about 5 BOF members and 3 Club-only members still to renew. Rob asked John if he could let him have a note of the current e-mail addresses for Jegor Kostylev, Alan Cherry and Scott Fraser, as known to the BOF membership database.

ACTION: John

John asked Ken if members had been volunteering their services to help out LOC at the JK, and Ken replied that they had.

4 Treasurer's Report

Graeme Ackland had contacted Max with news about the expected level of surplus from the Race the Castles series. It seemed to be such that each of the organising Clubs would be granted an initial sum of £1000, with the remainder being distributed once the finances had been finalised. It was recommended that Graeme be congratulated for his organisation of the Event.

It was suggested that the Meeting confirm that Ben Bate (ESOC) should be asked to continue as Auditor of the Club accounts, and this was agreed. John would let Pat B know.

ACTION: John

5 Commitments

Pat Squire's latest Event Coordinator's report had been circulated before the Meeting.

SOL 1 on 8 March, SoSOL 7 on 26 April and the Scottish Schools on 5 June had already been discussed under Actions.

5.1 2017 6-Days

INT and MAROC were lead Clubs. Jonathan Musgrave, the Coordinator, had been in touch, asking for various positions on the Organising Committee to be filled. So far, INT members had provided 6 volunteers, although several more positions were unfilled. It was suggested that Pat S take the list of jobs to the JK, to try to recruit more volunteers. Another suggestion was for potential volunteers to shadow their counterparts in the 2015 event, if this proved practical.

6 Other Events

- Local Events. It wasn't yet clear whether Paul would be putting on any events. It was hoped that one event would materialise some time in March. Alex mentioned that he, together with James and Freddie, might be able to organise one as well.
- The possibility of holding the Club's SOL event on 10 April 2016 at Culteuchar and Dron was briefly discussed. John had established with TAY that they weren't planning to use the area during next year. It had also been agreed that the map was jointly owned, following the significant update by Dave Prentice in Spring 2014. It was pointed out that there may be problems obtaining permission to use some parts of the area at this time of year, because of lambing. John would try to find out up-to-date details of land ownership on the mapped area.

  ACTION: John

  The idea of combining this event with another format of event on the same weekend to form an INTrepid Weekend was welcomed. Pat had mentioned that he had been trying to contact Andy Paterson, the SOUL Coordinator, via the mechanism of the e-mail link on the SOA website, but so far without success (in the form of a reply). He would be pursuing this.

  ACTION: Pat S

- Ken mentioned that the SOA were arranging to have a discussion with Forestry Commission Scotland about the use of forests in the Tayside region. Terry O'Brien had indicated that the Club's difficulties with gaining access to Drummond Hill would be included in the discussion.

7 Juniors

Alex suggested that it would be good if some track suit tops could be obtained for Juniors, but preferably not in green or yellow.

Another suggestion which would be welcomed would be some technical training, using maps.

He also mentioned that he, James, Freddie and Mairi had been selected for the World Schools team for the Championships being held in Turkey on 22 April. He wondered if any financial support might be forthcoming from the Club. He was assured that there was a precedent for this, set over several years. He was encouraged to write to the Club.

Jane mentioned that she was unsure of the value being provided by the ESOA Junior Training sessions so far this season.

8 Mapping

As mentioned under Actions, Paul had provided an outline of what would be needed to update the Mortonhall map. It was suggested that volunteers to carry out this update should be sought by way of an e-mail to the Club.

ACTION: John

There was an opportunity to extend the map of Gullane Dunes. There was a section immediately to the W of the existing area which could be easily added. There was also a suggestion to extend the map further SW towards Aberlady. Permissions for this area would need to be checked - if found to be feasible, then the extension should be undertaken, possibly in liaison with ELO. Cost implications should be kept in mind.

In the more distant future, there would be an opportunity to map new areas near Livingston.

9 Equipment

Acquisition of a String and Display Boards had been mentioned under Actions.

Max would be helping Heriot's School with using our BOF-loaned SI kit at a local school event.

10 Club Captain

Rob mentioned that the closing date for this year's JK was fast approaching. This was likely to be well attended, because of the nearness of the venue in The Lakes.

However, the BOF Relays were being held in the Forest of Dean, so not so many from the Club would be going.

Demands for last year's Relay event entry fee contributions would soon be sent out to team members.

The Club had been entered for the 2015 CompassSport Trophy. The SOA round was to be on 15 March on Deeside. Rob mentioned that the Final would be near Kendal in October. He pointed out that, this year, FVO would be classified as a Large Club, which meant that Interløpers had a good chance of qualifying for the Final of the Trophy event.

11 Child Protection

In Barry's absence, there was nothing to report.

12 Newsletter

All agreed that the December issue was excellent.

Mary had tentatively suggested a copy date of 2 March for the next issue. (Subsequent to the Meeting, this date was set back a week to 9 March.)

13 Website

Because of lack of time, discussion on the website was deferred until the next Meeting.

14 Socials

Everyone expressed their thanks to Max (and Paul) for the joint Club Christmas / Paul's 50th Birthday Party, at which everyone thoroughly enjoyed themselves.

There were no social events planned in the immediate future. However, it was suggested that a barbecue could be held some time during the 6-Days event in August.

15 Marketing

It was agreed that some form of Marketing Plan needed to be drawn up.

16 A.O.B.

- The Committee had been previously circulated with the original e-mail from Margaret Dalgleish to Ken, regarding a suggested merger with ESOC. Ken pointed out that, at the 2014 AGM, a commitment was made to thoroughly review the proposal. Ken felt that we have an obligation to do more than dig out the original correspondence and do no more. Views, both pros and cons, needed to be collated, and a recommendation made. It may be that the Committee then makes a decision, either to put it to a Club vote in a year, or to have a vote at the AGM, but the 2015 AGM should expect a report of what was considered and decided. In view of the late hour, it was agreed to defer further consideration to the next Meeting.
- Ken provided a brief progress report on the WLC Development Project. He explained that the main objectives are to produce three park maps (all complete in draft), plan permanent courses in two parks (completed), install posts and plates for the courses (being ordered in the next few days), hold two CATI type events to launch the PO courses on 9 and 16 May 2015, produce a stock of PO maps for the Council to use with primary schools and as PO for the public (more suggestions for map outlets would be good), train teachers (WLC are doing this from separate funding) and promote use of the PO courses. The project had secured funding from Awards for All, and the success of the project was being measured (number of new people trying O). Ken asked for help, now that time was getting tight.

The next Committee Meeting would be held on Wednesday 20 May 2015, at a venue yet to be determined.

Max and Jane were thanked for their hospitality.

The Meeting closed at 10.15. John Barrow – 10 March 2015